Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**S.P.M.SCIENCE AND GILANI ARTS COMMERCE COLLEGE, GHATANJI**
Name of the head of the Institution	**Dr. M. A. Shahezad**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07230277284**
Mobile no.	**9423131469**
Registered Email	**gilanicollege@rediffmail.com**
Alternate Email	**shahezadakil@yahoo.com**
Address	**Main Road, Ghatanji, Dist. Yavatmal**
City/Town	**Ghatanji**
State/UT	**Maharashtra**
Pincode	**445301**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. A. K. Patki**
Phone no/Alternate Phone no.	**07232651115**
Mobile no.	**8888464688**
Registered Email	**gilanicollege@rediffmail.com**
Alternate Email	**akpatki@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.spmgilanicollege.in/wp-content/uploads/2020/03/AQAR__2017-18__NAAC_Online.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.spmgilanicollege.in/wp-content/uploads/2019/12/Acdemic_Calendar_2016-17_To_2018-19_.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**00**	**2005**	**28-Feb-2005**	**27-Feb-2010**
2	**B**	**2.21**	**2016**	**19-Jan-2016**	**18-Jan-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**09-Jul-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
CDC	10-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

* The mission statement and goals & achievements with which the college was established is in line with the national education policy. The same are reflected in the plan of action chalked out • For quality enhancement and its sustenance IQAC has evolved effective mechanism to undertake academic activities including curriculum delivery. • The college implements syllabus prescribed by Parent University. For BSc semester system already adopted and since 2017-2018 semester system is adopted for BA, BCom and MA courses. • The curriculum is designed by Board of studies at University level, the internal assessment scheme and examination pattern is also implemented as per University directions. • Academic calendar is prepared, the teaching days, schedule for internal examinations, vive-voce and practicals are incorporated. The academic calendar and annual teaching plan are adhered by faculty members • The course content is divided into units and tutorials and practical session are given due weightage and are incorporated in regular time table. • For tutorials and practicals the batches are formed this help teacher to locate slow learners and remedial measures are taken. • Actual learning experiences during the computer practicals, and industry visits, excursions help students to enhance their knowledge. • Regular use of ICT tools such as laptop, overhead projector, white interactive board is encouraged for effective teaching-learning process. • Apart from chalk and talk method, participative learning is encouraged such as Group discussion, seminar presentation. • To assess the academic performance of the learner, class tests are conducted the results are brought to the notice of student. • In class room interactions the students are made aware of project-assignments, viva-voce and internal assessment scheme. • The head of the institution monitors the academic activities and follow-up taken in IQAC meeting. • IQAC is keen on documentation of academic activities, including continuous internal evaluation of learner.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
--	--	03/12/2019	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	00	31/12/2019
BCom	00	31/12/2019
BSc	00	31/12/2019
MA	00	31/12/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NA	04/12/2019
BCom	NA	04/12/2019
BSc	NA	04/12/2019
MA	NA	04/12/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	31/12/2019	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NA	0
BCom	NA	0
BSc	NA	0
MA	NA	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No

Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college initiated the practice of obtaining structured feedback from students every academic year. In 2018-19 Internal Quality Assurance Cell prepared a questionnaire to develop a feedback from. The same were distributed to the enrolled students of both U.G. and P.G. courses. The first part of the feedback form focus on relevance of academic course content. 84 of the student said that they feel that the curriculum content is relevant in student life. 75 of the students shared their views and opined that the curriculum is found helpful for the overall development their personality. 85 students agreed that the internal evaluation process was completed in transparent manner and in the stipulated time 80 of the students affirmed the use of audio visual aids. 94 of the student voted that the curriculum is delivered as per the annual teaching plan, while 85 of them opined that various academic activities are undertaken to invite participative learning activity to justify the objectives of the curriculum. 85 of the students were satisfied about the number of reference books available in the library. The question whether the interest is generated by the teachers the student gave ratings about 95 the teacher's accessibility in the class and out of the class got 80 rating the feedback forms were collected and scrutinized. The second part of the questionnaire focused on evaluation of teacher. The student rating of teacher's knowledge base was 78. The overall rating of commutation skill of teachers was 75 on the aspect of sincerity and commitment of the faculty the student gave rating of about 83. The filled forms of the questionnaire were collected scrutinized and analyzed to arrive at a definite and clear conclusion. The inputs were brought to the notice of the chairman of IQAC and the principal of the institution the principal during his interaction with the faculty discussed matters in detail and gave instructions accordingly.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	NA	160	78	78
BSc	NA	360	392	392
BCom	NA	360	332	332
BA	NA	440	529	529

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	1253	78	17	0	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
19	3	3	1	0	0

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NA

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
0	0	00

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	20	5	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
No Data Entered/Not Applicable !!!				

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

* The college implements the curriculum, examination pattern and internal assessment scheme prescribed by Parent University. * Semester pattern was already adopted for BSc programme and form 2017-2018 semester pattern (Grade and credit based) is introduced for BA, BCom and MA programme. * Internal assessment scheme is integral part of semester pattern. * To achieve programme outcome, IQAC emphasised on effective Teaching-Learning activity and

transparent process of evaluation of academic performance of the learner. • Continuous Internal evaluation encompass class tests, seminar presentation, viva-voce and practical examinations. • Submission of project-assignments is given weightage in internal evaluation scheme. • To assess various language skills of the students, department of English and Marathi conduct group discussion, mock interview and presentation. • The information about examination pattern and internal assessment scheme is given in college prospectus. • The principal's address in the beginning of session gives a brief introduction of the continuous internal evaluation scheme. • The students are informed about the provision of redressal of grievances. For which the student has to apply online for revaluation of particular answer books. • For tutorials students are divided into batches giving opportunity to locate slow learner and remedial measures are taken accordingly. • Semester end and year end examinations are conducted by University. The assessment of answer book is done at valuation centre of University. • College principal monitors the complete internal evaluation system. The results are analysed and discussed in IQAC meetings

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calander is prepared in the beginning of academic session. It is Strictly followed while planning academic activities and the schedule of practical as well as internal examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.spmgilanicollege.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.spmgilanicollege.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	00	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	31/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	31/12/2019	00

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	31/12/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	1	00
International	Commerce	2	00
International	Botany	1	00
International	Economics	2	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	2
Commerce	3
History	1

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation

00	00	00	2019	0	00	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	2019	0	0	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	8	2	0
Presented papers	0	3	1	0
Resource persons	1	0	1	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Drive	Nagar Parishad, Ghatanji NSS	2	200
Redribbon Club	NSS and Rural Hospital Ghatanji	2	15
Yoga Day	NSS	2	200
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Aids Awareness Rally	N.S.S. and Rural Hospital, Ghatanj	Awareness Rally	2	200
Yoga Day	NSS	Yoga and	2	100

Celebration		Pranayam Sesson		
Voter Awareness Unit	N.S.S. and Tahesil Ofice, Ghatanj	Voter Awareness Campagn	20	200

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	Collaboration	Shivramji Moghe Mahavidyalay Kelapur Dist. Yavatmal PH. 07235227200	30/10/2018	29/10/2019	00

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	31/12/2019	00	0

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Others	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
00	Fully	00	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19688	1726870	701	174640	20389	1901510
Reference Books	8193	895592	22	5830	8215	901422
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	31/12/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	35	11	2	0	0	11	0	0	11
Added	0	0	0	0	0	0	0	0	0
Total	35	11	2	0	0	11	0	0	11

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
750000	715168	700000	658458

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college development committee looks after the optimal utilization of the infrastructural facilities of the institution. The CDC though the head of the institution monitors the working and Maintenance of academic and physical facilities in the college campus. The head of departments regularly monitors the conditions of various physical facilities. The teachers representative and representative of non-teaching staff report the status and need of the Maintenance work. Regular practice session is arranged on every evening and the play fields are properly maintained students volunteers also take their share in keeping the grounds in good shape. The gymnasium of 14 stations is maintained by the department of physical education. Laboratory equipments are cleaned and checked for proper working condition the attendants under the supervision of laboratory assistant the issue if any are reported to the concerned HOD. The classrooms are cleaned every day. Waste baskets are kept at appropriate place. Minor repair masonry work is done by local artisan. Library staffs undertake the process weeding out and take inspection regularly for the actual condition of the books on the self of cupboard. The computers in the central computer centre and the monitors in library are maintained properly. The record of students enrolled, activities conducted, office correspondence is persevered properly. Service of expert technician is hired by the principal for up gradation of modern equipments. The facilities like audio visual aids, reprographic machine, projectors, audio system are properly maintained regular audit is done by external audit firm. Property tax, electricity bill , local taxes are paid regularly. The college web side is updated time to time by expert agency.

http://www.spmgilanicollege.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	GOI	793	3322890
b)International	00	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
00	31/12/2019	0	00

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	00	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	00	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	0	00	00	00	00

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	19

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Zone level girls Volleyball Tournament	University Zone Level Volleyball Tournments	7

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the

	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2019	00	National	0	0	00	00

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

* A girl student is nominated by principal on Women's Grievence Redressal Cell of college. * There is a provision of students nomination on IQAC of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

* The institution has a registered alumni Association withregistration number MH/291/2007 (F-11598). * The composition of Alumni Association is as under- 1. Dr. U. A. Thakare - President 2. Prof. R. G. Dambhare - Vice- president 3. Mr. M. R. Shukla - Secretary 4. Mr. D. M. Thakare - Treasurer 5. Mr. M. S. Pandharmise - Member 6. Mr. S. B. Dhoke - Member 7. Ku. M. M. Ingole - Member 8. Mr. U. K. Nimkar - Member 9. Mr. S. V. Dahake - Member * Alumni association of the college is an interesting blend of small scale entrepreneurs, sincere employees, and path makers in academic field. * Association is a platform for interacting and exchange of opinions and experiences among themselves and with regular students also. * The executive committee of association meets on Sunday of first week of January and June everyyear. * Dr. U. A . Thakare, president of association has established cordial relations with prominent alumni. * Aluimni Association had donated books and laptop to college. * Mr. Shital Watile, secretary of Jagdamba Education Society is nominated on IQAC. The prominent alumni are invited during the celebration of annual social gathering and national days celebration. This gives opportunity to regular students to interact and share their experiences and opinions.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting organized executive committee on Sunday of first week of January and June every year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

* Local management committee is the apex body which makes policies and monitors academic and administrative activities of the institution. * College principal is member secretary on CDC.Two teachers are also nominated on LMC/ CDC? * Various committees such as admission committee, Library advisory committee, cultural committee, Anti Ragging committee, Women's Grievance Redresser committee are formed for decentralization and participative management. * Regular follow up is taken by principal during periodic meetings with head of departments. * IQAC is instrumental in decentralization process it works in co-

	ordination with all the stakeholders of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	• The college follows transparent and effective time bound mechanism for admission of students. • In the beginning of the academic session admission committee is formed. • Prospectus is published well in advance. Giving information regarding, programmes available, examination pattern, internal evaluation scheme code of conduct fee structure. • The members of admission committee help and guide students to fill applications enclosed. They verify documents.The waiting list is prepared after Ist round. A proposal for additional seats is sent to university and after duly approval the students on waiting list are given admission.
Library, ICT and Physical Infrastructure / Instrumentation	• Library is the major support system of any academic institution. • Responding to the changes in the modern technology and its need in library plans to implement bar coding facility, which is in process. • Computers are installed for browsing internet for visiting sites of educational relevance. • Separate section of books on competitive examination is created for interested students. • Athletic track, kabaddi and volleyball courts are well maintained. • The gymnasiumis well maintained and is visited by students during evening practice session. • The college administration encourages faculty to use ICT tools such as interactive board and overhead projector. • College is considering to redesign its website. • Research laboratories are well equipped and the instruments mentioned in the syllabus are purchased and installed. • The garden is well maintained the degradable waste is used in varmicompost pit to convert it into manure.
Research and Development	• Botany, Zoology and Chemistry laboratory of the college are recognised by University as the

		research laboratories. • Dr. M. A. Shahezad is research supervisor and a students is working on research under his guidance. • Two faculties have been awarded Ph.D. durinig the year and three others are recognised as PhD. Supervisor by the Parent University. • College encourages faculty to publish research papers is International and UGC notified Journals. • Dr. U. A. Thakare has taken efforts to help local farmer to know the status of their soil samples by testing and analyzing them.
	Curriculum Development	• The institution has limited scope for curriculum design and development, because the same is developed in Board of studies, by University authority. • Dr. U.A. Thakare and Dr. A.K. Patki are the members of Board of studies in Physics and Zoology respectively. They are instrumental in developing the curriculum. • Tutorials and laboratory practical sessions are used effectively where emphasis is given on participative learning. • Mock interview, seminars, presentations, group discussions are incorporated while planning the curriculum. • A question banks is prepared for institution level internal assessment scheme. • Academic calendar and annual teaching plan is prepared, the curriculum is unitized and teaching learning process is made effective by using ICT tools depending on the course content. • From 2017-2018 semester patterns is introduced for BA, BCom and MA programmes, where internal assessment is an integral part. The topics for project, assignment, seminars and group discussion are selected focusing on the objectives of learning experience.
	Teaching and Learning	• The syllabus, examination pattern and evaluation of answer books of year end and semester end examination is done as prescribed by University. • Academic calendar is prepared and adhered by planning curriculum delivery and evaluation process. • For BA. BCom and MA programme semester pattern is implemented from 2017-2018 and Internal Assessment scheme is an integral part of the system. • The time table distributing workload of all the faculties is prepared. Tutorials and practical sessions are incorporated in

	the time table. • The chalk and talk method is a routine practice but to make the teaching learning effective ICT tools are used depending on the course content. • Tutorial are planned in which students are divided into batches helps teacher to inteact with student to identify slow learner and take remedial measures. • Subject associations are formed and various activities are conducted including guest lecture to deal with intricacies of topics. • Group discussion, personal interview, seminar presentation excursions and industry visits are organised to impart learning experiences to students.
Examination and Evaluation	• For an affiliated college, the curriculum, examination pattern is prescribed by the Parent University. • For BSc. Semester system is already adopted for BA, BCom and MA semester system (Grade and Credit based) is introduced from 2017-2018. • Internal assessment scheme is an integral part of the semesters pattern. • Academic calendar is prepared, class tests teaching days and internal evaluation activity is incorporated in it. • Annual teaching plan divides the curriculum into units. Unit tests are conducted periodically. • Project, assignments, class tests, Group discussion, seminar presentation group tasks are used for internal assessment of students. • For Final year of BA programme viva-voce for English is conducted under the supervision of external examiner appointed by the University. • The college campus is closely monitored by CCTV cameras to maintain discipline during examination period. • The assessment of answer books is done at central valuation centre of University. • The University has redressal mechanism for students grievences regarding valuation. He can apply online for revaluation of answer books.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	NA
Administration	NA
Finance and Accounts	NA

Student Admission and Support	NA
Examination	NA

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	00	00	00	0

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	00	00	31/12/2019	31/12/2019	0	0

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course (Eco)	1	20/08/2018	12/09/2018	24
Refresher Course (Bot)	1	04/01/2019	24/01/2019	21
Refresher Course (Home-Eco)	1	04/01/2019	24/01/2019	21
Refresher Course (Com)	1	04/01/2019	24/01/2019	21
Refresher Course (Bot)	1	20/08/2018	12/09/2018	24

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

Provident Fund, DCPS, Group Insurance, Employees Credit, Co-op Society	Provident Fund, Group Insurance, Employees Credit, Co-op Society	Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial Audit is done by Bhutada C.A. Yavatmal and assessment from the JD HE. Amravati as well as Ag Office Nagpur

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00

No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• The institution got assessed and accredited in B and B grade in Istcyclerespectively. • As a post accreditation initiative IQAC was established on 9th Jul 2005 and revised as per latest guideline of NAAC for its composition. • IQAC has been striving for enhancement and sustenance of quality in academic atmosphere of the institution. • Research activities are encouraged. in the current year two faculties have been awarded PhD. One faculty is recognized as Pg. Teacher while 3 teachers have registered themselves as PhD supervisors. • Botany, Zoology and Chemistry laboratories are recognized as research laboratories by University. • Faculties have published research papers in peer reviewed, International journals and UGC notified journals. • College took initiative for professional development of faculties. Six faculties have attended various courses for professional development. • IQAC verified and recommended proposals for promotions under career Advance scheme. • College in collaboration with Pani Foundation organized a training workshop for volunteers for "Satyamev Jayate Water Cup 2018".

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Regular Meetings of IQAC organized, Minutes, Agenda are recorded in proceeding book.	09/07/2018	09/07/2018	25/02/2019	14

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
00	31/12/2019	31/12/2019	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	1
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	0	0	31/12/2019	00	00	00	0

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	31/12/2019	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
00	31/12/2019	31/12/2019	0

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Responding to State Government's tree plantation saplings are planted in college campus. • Faculties and students registered on Green Army of forest department. • Cleanliness drive is undertaken on 2nd Oct to celebrate birth anniversary of Mahatma Gandhi. • No vehicle day is observed. • Use of stationary is brought to minimum level and communication is made through e-mail. • Classroom are cleaned daily the switch of lights and fans are centrally manure. • Recharging of water level of borewell in campus. • Biodegrading waste is used in varmicompost to produce manure. • Clean campus Green campus is put to practice by creating garden adjacent to administrative and academic blocks. • Use of LED bulbs. • College students participated in the training of Pani Foundation organized in college for Satyamev Jayate Water Cup 2018.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

NA

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.spmgilanicollege.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• "The mission voluntarily opted by the college since 1967 is to take higher education to the very grassroots level of Indian populace, living in rural areas, to provide them the opportunities of higher education ………. Is reflected in various academic activities undertaken by the college. • Some of the goals objectives of the college are- To provide higher educational facilities to both boys and girls. • To motivate girls students to pursue higher education. • The college keeps the focused on the goals and objectives before framing the policies. Accordingly emphasis is given to provide academic other facilities to girl students. • For 2018-2019, 334 girls were enrolled compared to 195 boys for BA programme. 132 boys and 200 girls students were enrolled for BCom programme for BSc programme 160 boys were enrolled while 232 girls students were enrolled the number of boys enrollment for MA programme is 21 and that of girls is 57 thus the number of girls students on roll is more than that of boys. • Conducting this college introduced Home Economics as an optional subject for girls. • Common room facility is made available with all necessary requirements. • Girls participation in Youth Festival, sport event and cultural events is encouraged. • On 4th, 5th and 67th Oct 2018 college organized Zone level girls volleyball tournaments. • Women's grievence cell is duly established and regular meeting as conducted. • Various skills are imbibed among giorls students the department of Home Economic organized exhibition on rangoli design, dish decoration, Handicraft skill etc. • Cash prize is awarded by the Governing body a girl student for her academic excellence.

Provide the weblink of the institution
http://www.spmgilanicollege.in

8.Future Plans of Actions for Next Academic Year

To build concrete play court for basketball To encourage faculty for publishing research papers in UGC notified journals and e-journals. Barcoding facility and opac facility in Library. To organise zone level sport tournament as per University schedule. Optimal use of ICT, Interactive Board for effective teaching learning activity. Redesign college website. To install setup for rain water harvesting.