



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	S.P.M.SCIENCE AND GILANI ARTS COMMERCE COLLEGE, GHATANJI
Name of the head of the Institution	Dr. M. A. Shahezad
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07230277284
Mobile no.	9423131469
Registered Email	gilanicollege@rediffmail.com
Alternate Email	shahezadakil@yahoo.com
Address	Main Road Ghatanji (MH)
City/Town	Ghatanji
State/UT	Maharashtra
Pincode	445301

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. A. K. Patki			
Phone no/Alternate Phone no.		07232651115			
Mobile no.		8888464688			
Registered Email		gilanicollege@rediffmail.com			
Alternate Email		akpatki@yahoo.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.spmgilanicollege.in			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		https://www.spmgilanicollege.in			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.21	2016	19-Jan-2016	18-Jan-2021
6. Date of Establishment of IQAC			09-Jul-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Non-Teaching Workshop	21-Dec-2017 01		70		

No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Attached	Attached
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CDC	10-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Jun-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• The college was established way back in 1967 with definite goals and objectives. The mission statement also highlights that taking higher education to the very grass root level of Indian populace living in rural area is the Primary concern of the institution. • The college underwent the process of assessment and accreditation and established IQAC which is striving for quality enhancement in academic and other activities. • It has evolved an effective mechanism for the well-planned curriculum delivery which is always at the Center point of academic activity. • The college is affiliated to SGB Amravati University so it has implemented the curriculum, examination pattern an evaluation process as per University recommendations. • The curriculum is designed by Board of studies of Parent University. There is semester pattern for B. Sc.programe and annual pattern for second and third year of BA and B.com. students. While from 2017-2018 semester pattern (Grade and Credit based) is introduced by University for first year of BA, B.com. and MA Programmes. • Keeping the new change in mind Academic calendar is prepared. • The IQAC Chairperson in the meeting of head of Department gave instructions to incorporate Schedule of class test, internal assessment programme tutorial and practical in annual teaching plan. • The tutorial and practical of certain subject the students are divided into batches this help for better interaction with students and slow learners can be identified. So that remedial measures are taken. • Hands on training is provided to the students of B.Com. in practical session in the computer laboratory of college. • Onsite visit, industry visits excursion, are helpful for imparting on field learning experiences. • Participation of students in classroom interaction is encouraged so mock interviews. Group discussions seminar presentation is planned to impart language skills. Viva-voce examination for BA II and BA III is conducted under. Supervision of external examiner appointed by University to prepare for it classroom interaction is emphasised in tutorials. • The faculties share study material with students. • Head of the institution encouraged the use of ICT, interactive board, OHP etc. for better learning experiences. • The Principal monitors all the academic activities and fallow up is taken in the meeting with department heads. • IQAC is keen on maintenance of record of every academic activity, teaching plan, outcome of class tests, internal assessment scheme

etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Internal Quality Assurance Cell of the college initiated the practice of obtaining structured feedback from students. In 201718 a questionnaire was

prepared to develop a feedback form. The same were distributed to the enrolled students of both U.G. and P.G. courses. The first part of the questionnaire focus on relevance of academic course content. 90 of the student responded in affirmative and agreed that the course is relevant in student life. 94 of the student voted that the curriculum is delivered as per the teaching plan, while 80 of them opined that various academic activities are undertaken to justify the objectives of the curriculum. 74 of the students were satisfied about the number of reference books available in the library. 70 of the students were of the view that the curriculum is found helpful for the overall development their personality. 84 students agreed that the internal evaluation process was completed in the stipulated time 70 of the students affirmed the use of audio visual aids. The second part of the questionnaire focused on evaluation of teacher. The student rating of teacher's knowledge base was 84. The overall rating of commutation skill of teachers was 80 on the aspect of sincerity and commitment of the faculty the student gave rating of about 85. The question whether the interest is generated by the teachers the student gave ratings about 90 the teacher's accessibility in the class and out of the class got 74 rating the feedback forms were collected and scrutinized. The inputs were brought to the notice of the chairman of IQAC and the principal of the institution the principal during his interaction with the faculty discussed matters in detail and gave instructions accordingly.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NA	440	456	456
BCom	NA	360	300	300
BSc	NA	360	346	346
MA	NA	160	60	60

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1102	60	18	0	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
20	3	3	1	0	0

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NA

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
0	0	00

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	21	4	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	DR. N. S. Dharkar	Assistant Professor	Distinguished Researcher Award

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	Final	09/04/2018	22/05/2018
BCom	NA	Final	02/04/2018	14/05/2018
BSc	NA	Sem.VI	11/05/2018	18/06/2018
MA	NA	Final	25/04/2018	31/05/2018

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- As an affiliated college, academic calendar, curriculum, internal assessment scheme, and semester/year end examinations pattern are implemented as per directions of Parent University.
- From 2017/2018 semester pattern (Grade and Credit) is introduced for BA and B.com. programmes for BSc. Programme semester pattern is already adopted. Internal assessment is an integral part of the system.
- IQAC, in order to attain programme outcome is keen on effective teaching learning process and transparent, evaluation of students academic performance by adopting CIE system.
- Academic calendar is strictly adhered, class tests presentation, students seminars are conducted as mentioned in syllabus of particular class.
- Group discussion mock interview, presentation and vivavoce are conducted by English and Marathi department for evaluation of various language skills acquired by students.
- Conduct of practical examinations and vivavoce in English for which an external examiner is

appointed by university, projects assessments, class tests are included in the continuous internal evaluation system. • Information of internal assessment scheme is provided in the college prospectus. The schedule is also displayed on the notice board. • The principal's address in the beginning of the session gives a brief introduction of examination pattern and internal assessment scheme. • The provision of redressal of students grievances regarding valuation of theory papers is also informed to the students. • Tutorials are used in an innovative way. Batch wise sessions are included in the time table. It helps faculty to interact with students to assess students performance and remedial measures can be taken for slow learners. • The head of the institution monitors the periodical assessment activity and suggests improvement if necessary. • Semester end and year end examinations are conducted by university and the assessment of answer book is done at central valuation centre of university. For the redressal mechanism such as revaluation a student can apply online. • The results are analysed by IQAC and remedial measures are suggested.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar For the Year 20172018 was prepared in the beginning of academic session and the same was adhered for the year regarding academic activities

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[NA](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	BA	NA	57	29	50.68
00	BCom	NA	64	38	58.38
00	BSc	NA	72	40	55.56
00	MA	NA	35	22	62.85

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[NA](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	3	00
International	Commerce	2	00
International	Economics	1	00

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	3
Marathi	3
Commerce	6
Botany	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
--------------------	----------------	------------------	---------------------	----------------	---	------------------------------------

					the publication	citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	0	0	00

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	3	0	1
Presented papers	1	3	0	0
Resource persons	2	0	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	NSS Unit	6	35
Formation of Red Ribbon club	Rural Hospital Ghatanji NSS Unit	2	200
Aids Awareness Campaign	Maharashtra State Aids Controll Society Rural Hospital, Ghatanji NSS Unit	2	200
Baliraja Chetna Abhiyan	District Collector Office NSS Unit	2	200
Digital Literacy transection Survey	Department of Commerce Commerce Association	1	64

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swaccha Bharat	NSS Unit	Cleanliness Drive Plastic erradication	2	20
Tree Plantation Drive of State Govt.	NSS Unit	Plantation of tree saplings	6	0
Red Ribbon Club	NSS Unit Rural Hospital, Ghatanji	Adis Awareness Rally	2	0
Gender Equality	NSS Unit	Save Girl Child Rally Beti Bachao Beti Padaho	4	0
Green Army	Department of Forest	Registration of members on Green Army valenteers	15	0

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	00

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	Collaboration	Shivramji Moghe Mahavidyalaya, Kelapur, Dist Yavatmal (07235) 227200	01/01/2017	31/12/2018	00

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
--------------	--------------------	--------------------	-----------

			students/teachers participated under MoUs
NA	31/12/2018	NA	0

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Others	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18855	1528247	803	198623	19658	1726870
Reference Books	8133	875255	60	20337	8193	895592

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
------	-----------------	--------------	----------	------------------	------------------	--------	-------------	----------------------------	--------

								GBPS)	
Existing	35	11	2	0	0	11	0	0	11
Added	0	0	0	0	0	0	0	0	0
Total	35	11	2	0	0	11	0	0	11

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	00

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
750000	748445	700000	661461

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The college development committee looks after the optimal utilization of the infrastructural facilities of the institution. The CDC though the head of the institution monitors the working and Maintenance of academic and physical facilities in the college campus. The head of departments regularly monitors the conditions of various physical facilities. The teachers representative and representative of nonteaching staff report the status and need of the Maintenance work. Service of expert technician is hired by the principal for up gradation of modern equipments. Regular practice session is arranged on every evening and the play fields are properly maintained students volunteers also take their share in keeping the grounds in good shape. The gymnasium of 14 stations is maintained by the department of physical education. Laboratory equipments are cleaned and checked for proper working condition the attendants under the supervision of laboratory assistant the issue if any are reported to the concerned HOD. The classrooms are cleaned every day. Waste baskets are kept at appropriate place. Minor repair masonry work is done by local artisan. Library staffs undertake the process weeding out and take inspection regularly for the actual condition of the books on the self of cupboard. The computers in the central computer centre and the monitors in library are maintained properly. The record of students enrolled, activities conducted, office correspondence is persevered properly. The facilities like audio visual aids, reprographic machine, projectors, audio system are properly maintained regular audit is done by external audit firm. Property tax, electricity bill , local taxes are paid regularly. The college web side is updated time to time by expert agency.</p> <p style="text-align: center;">https://www.spmgilanicollege.in</p>
--

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	GOI	726	2429274
b) International	NA	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	0	0	00	0	0

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	0	00	00	00	00

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
00	00	0

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• The parent university directions are followed for creation of student council at college level. • The nomination of students from various categories such as NSS, sport and cultural activities and ladies representative is done by the principal. • The students council participate and coordinate cultural and sport activities at college level. • A girl student is nominated on women’s grievance redressal committee by the principal. • A student is also nominated on Internal Quality Assessment Cell.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

• An interesting blend of successful students, sincere employees, small scale entrepreneurs, professors and officers in the field of higher education and respected society members have made the alumni association a platform of interaction and exchange of opinions and experiences. • The contribution in their respective field is respected but at the same time their bond of devotion with alma mater is honoured. • Alumni Association of college is registered body the registration number of the association is MH/291/2007 (F11598). • The executive body of association has the following composition. 1. Dr. U. A. Thakare President 2. Prof. R. G. Dambhare Vicepresident 3. Mr. M. R. Shukla Secretary 4. Mr. D. M. Thakare Treasurer 5. Mr. M. S. Pandhamise Member 6. Mr. S. B. Dhoke Member 7. Ku. M. M. Ingole Member 8. Mr. U. K. Nimkar Member 9. Mr. S. V. Dahake Member • The meetings of executive body is conducted regularly. And as and when required It is conducted on Sunday of first week of January and June every year. • Dr. U. A. Thakare has developed cordial relations with prominent alumni, They are invited during celebration of annual social gathering and Independence and Republic day. • The interaction with regular student help them to share and exchange views and opinion. • The record of meeting and Financial account is properly maintained. • The association had dominated laptop and books to the college. • Dr. SheetalWatile, Secretary of

ShriJagadamba Educational Society is nominated on IQAC as a member.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings of association are organized on Sunday of First week of January June every year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• The Local management committee is an apex body for administration of the college. • The head of the institution is member secretary on LMC. It also has two teachers as member who represent teachers staff. • IQAC is established on 9 July 2005 as post accreditation activity. It encourages the decentralization and participative management. • Students have representation on IQAC and Women's Grievance Redressal Cell, of college. • Head of Department monitors academic activities, conduct of Internal Evaluation, Practical Examination etc. • Regular follow up is taken by college principal of college. • Admission committee, Library Advisory committee A.P.I. committee, Cultural committee, Anti Ragging committee and Women's grievance committee work in coordination with the head of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	• Since the institution is affiliated to S.G.B. Amravati University it has a limited role to play in designing and development of curriculum. • The curriculum is prepared by Board of Studies as, University authority and is prescribed for affiliated college. But IQAC takes initiatives to interact with Department heads for effective implementation of curriculum for which academic calendar and annual plan is prepared. • From 20172018 semester pattern (Credit and Grade based) has been introduced at entry level for BA, BCom and MA programmes. So the curriculum is totally revised for these classes. • Two faculties Dr. U. A. Thakare and Dr. A. K. Patki of physics and Zoology departments are the members of respective Board of studies so they

are instrumental in development of curriculum. • Tutorial and laboratory experiments are included in curriculum of certain subjects so that students get opportunity to interact with faculty. • A question bank for institution level internal assessment scheme is prepared. • Faculty participation in workshop organized regarding implementation of semester curriculum made them aware about the details of Internal Assessment scheme.

Teaching and Learning

• Teaching - Learning is the most important academic activity. For wellplanned curriculum delivery academic calendar and annual teaching plan is prepared. • Timetable distributing the workload of every faculty, incorporating, tutorials, laboratorypractical is prepared implemented properly. • To make the learning activity effective, laptop, overhead projector, and white interactive board are used depending on the content of the syllabus. • As semester pattern is introduced in entry level BA, BCom and MA programmes, Internal Assessment Scheme is an integral part so tutorial are used in an innovative way for classroom interaction with students. • Mock interview, Group discussion, seminar presentations are used apart from chalk and talk method. • Study materials is prepared and shared with students. • Slow learners are identified and remedial measures are taken accordingly. • Subject associations are formed, Guest Lectures are arranged to deal certain topic in details.

Examination and Evaluation

• The college follows the pattern of Examination prescribed by the parent university. • For BSc semester pattern was already adopted but from 201718 semester pattern (Credit grade based) is introduced in entry level of BA, BCom and MA programme. • The semesterend and yearend examination are conducted by the university. The valuation of answer books is done at central valuation centre. • For the newly introduced first and second semester examination were conducted by college as per university directions. The assessment of answer books is also done by faculties at college level. • Internal assessment scheme is an

integral part of semester pattern examination Projects assignments are given to students. Class tests are also conducted to assess the performance of students. Personal interview, seminar presentation, Group discussion activities are conducted for internal assessment of student. • Vivavoce in English for annual pattern programme and practical examinations of BSc programmeis conducted under supervision of external examiner appointed by university. • The students can apply online for redressal of his grievence, if any The provision of revaluation is made by the University for redressal of such grievences. • The college campus and examination halls are closely monitored by CCTV to maintain discipline during examination period.

Research and Development

• The institution encouraged research activities and faculties are relieved to participate in workshops, symposiums of academic relevance. • Faculties are encouraged to participate in orientation programme, Refresher course and short term course. • IQAC in its meetings emphasises on research publications in refereed, UGC notified and ejournals. • Botony, Zoology and Chemistry Laboratories are recongnised by university as recongnised research laboratories. • A research by phDis going on under the guidance of Research supervision Dr. M. A. Shahezad. • Research is taken from lab to land by department of physics Dr. U. A. Thakare facilitate local farmers by analyzing the soil samples for pH and other micronutrients. • Dr. N. S. Dharkar, in order to impart research aptitude among student trains them to identify medicinal plants and during excursion to various places.

Library, ICT and Physical Infrastructure / Instrumentation

• Library, major support service is of paramount importance in academic institution. • Library adds textbooks and reference books every year. • to its existing stock of about more than twenty thousand books. • A separate compartment of books on competitive examinations is created. The student can refer book by submitting his borrower's ticket. • Due to introduction of semester system form current academic year, new textbooks are purchased. • Librarian and Library

committee monitors the transaction of book issue system. Library and reading room provides calm and serene atmosphere for study during examination period.

- Barcoding of every book is in progress.
- Faculty of server and ten computer/monitors help student browse internet to visit educational websites.
- A list of prominent educational website is displayed for reference of students.
- College adopted modem technology of ICT tools like, white interactive board, overhead projector, laptop and CDs of educational relevance are used for effective learning outcomes.
- Science Laboratories are well equipped the instruments mentioned in the syllabus are installed in all laboratories.
- Eleven computers are installed in computer laboratory.
- Athletic track, Kabaddi, Volleyball playfield are properly maintained.
- A Gymnasium of 14 stations is well maintained and visited by boys and girls students during evening practice session.
- Classrooms are well ventilated and are cleaned daily. Main approach road of campus has well grown trees on both sides Botanical garden is having medicinal plants.
- A common room facility is made available for girls students.

Admission of Students

- College has evolved and established a disciplined and transparent admission procedure.
- The rules and regulations of university and state government are strictly followed.
- Prospectus of college, with programmes available, examination pattern, internal assessment scheme, code of conduct, financial assistance schemes and fee structure is published well in advance.
- Application are verified by the member of admission committee. The committee helps filling the form also.
- The minimum required qualification and essential document are carefully examined before giving admission to the student.
- A waiting list of students seeking admission is prepared after the first round if the vacancies are not available.
- Special permission for additional quota of seats is acquired from Parent University and the admission is given to students on waiting list.

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NA	One day workshop on College Administra tion, Planning Quality Sustenance	21/12/2017	21/12/2017	0	60

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refreshar Course	2	04/09/2017	23/09/2017	20
Short Term Course	2	21/09/2017	27/09/2017	07

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, DCPS,	Provident Fund, Group	Insurance, Scholarship,

Group Insurance,
Employees Credit CoOp.
Society

Insurance, Employees
Credit CoOp. Society

GOI, EBC, Rajshree Shahu
Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts internal audit for every financial year from firm of Bhutada Chartered Account, Yavatmal similarly assessment from the office of Joint Director Higher Education, Amravati and auditor general office Nagpur is conducted every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

One day workshop on College Administration, Planning and Quality Sustenance Organised on 21 Dec., 2017

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- The college, in order to bring quality in academic and administrative activities, volunteered to the assessment and accreditation by NAAC. Subsequently it was placed in B and B grade in Ist and IInd cycle respectively.
- On 9 July 2005 IQAC was established as post accreditation initiative and revised as per latest directions of NAAC. • IQAC is instrumental for taking quality measures by framing the policy and implementation of the same. • Research is the area where much emphasis is given by college faculties are encouraged to publish research papers in peer reviewed journals, an UGC website and ejournals. • Three of college laboratories are recognized as recognized research laboratories by university. • Bar coding system is being introduced in the library. • One day workshop for nonteaching staff of affiliated colleges is organised on 21 Dec 2017.On college administration and: planning and quality sustenance.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	IQAC meetings are regularly organised agenda, minutes are recorded.	31/07/2017	31/07/2017	15/12/2018	14
2017	One day workshop on College Administration, Planning and Quality Sustenance Organised	21/12/2017	21/12/2017	21/12/2017	60

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• The campus of the college spreads in 11.5 acres Responding to state governments call for 33 crore plantation college NSS volunteers undertook a drive for plantation of tree saplings. • Botanical garden includes medicinal plants. • Beautification of administrative and academic blocks is done by planting bushes and shrubs adjacent to the buildings. • Biodegradable waste is not burnt but is utilized to produce manure in vermicompost pit. • Classrooms, laboratories and office are well ventilated. • Instead of tubelights and CFLs, LED lamps are used. The controls switches are centrally located. • No vehicle day • 'Green campus clean campus' classrooms, eradication of congress weeds, minimizing use of plastic, provision of dust baskets at crucial locations. • Recharging of water level of borewell in campus. • Celebration of bothanniversaries of Mahatma Gandhi and SantGadge Baba by undertaking cleanliness drive.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

NA

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.spmgilanicollege.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The effort of the college to implement the academic and other activities reflect the crux of the mission statemen which reads ' The mission voluntarily opted by the college since 1967 is to take higher education to the very grossroot level of Indian populace living in rural areas, to provide them the opportunities of higher education' Some of the goals objectives of the college are • To provide higher educational facilities to both boys and girls. • To motivate girls students to pursue higher education. • The college administration keeps the goals and objectives in minds while framing the policies. And emphasis is given to bring quality in facilities that make the academic experience of the girls students rich and fruitful. • For 201720018 for BA 288 girls were enrolled and 168 boys were enrolled. For BCom the number of girls students enrollement was 183 and that of boys was 117. For BSc programme 208 girls were enrolled and the boys enrollment was 138. For PG programme 49 girls students were admitted the number for boys students was 45. Thus everyyear the girls enrollment is much more than boys enrollment. • The girls representation in youth festival, sport events, cultural activities is noteworthy. • Separate common room with sanitary napkin vending machine,

suggestion box, Women's grievance cell, Anti ragging committee. Evening practice session for sport and exercise are in place. • Department of Home economics takes initiative to impart various skills among the girls students. • Handicraft, rangoli design, dish decoration, flower arrangement is organized to give opportunities to interact with the special guest and Juries invited for exhibition. • Special cash prize is awarded to girl student for her academic excellence.

Provide the weblink of the institution

<http://www.spmgilanicollege.in>

8.Future Plans of Actions for Next Academic Year

IQAC is keen on encouraging research activity. To widen the reach and scope of extension activities by forming linkage/ collaboration with educational institution. To encourage students participation in university level sports tournaments To organised zone level girls Volleyball tournaments as per university schedule. Facilitate faculty to participate in orientation programmes, Refresher course and short term course. also encourage them to participate in symposium and workshop. To organised district level seminar competition for students To organised medical checkup camp and diagnostic camp for sickle cell disease. To create concrete play court for Basket Ball.